



Areas of Responsibility 2018-2019

STAFF

Title	Forename	Surname	Area of Responsibility
Mr	Ryan	Mugan	Headteacher Cheque Signatory Safeguarding Safety and sustainability Finance and Personnel Strategic planning School self-evaluation Performance management Behaviour Teaching, Learning and Assessment Parental communication Sports Premium Attendance
Mrs	Sue	Hesketh	Deputy Headteacher Cheque Signatory Safeguarding Teaching, Learning and Assessment Assessment, recording and reporting Pupil Premium Behaviour NQT Mentor Performance management
Mrs	Judith	McCarthy	Assistant Headteacher Cheque Signatory Safeguarding Teaching, Learning and Assessment Assessment, recording and reporting Pupil Premium Behaviour NQT Mentor Performance management
Miss	Catherine	Davies	Foundation Stage Team Leader RE and Collective Worship Co-ordinator Reception Teacher (Ash) Cheque Signatory

Miss	Diane	Wright	Y3 Teacher (Alder) (PT - 3 days) Science Co-ordinator School Governor Cheque Signatory Eco-Council
Mr	Scott	Barber	Year 4 (Hazel) Teacher MFL Co-ordinator
Mrs	Amanda	Noble	Y2 (Beech) Teacher CLA Co-ordinator School Council Acting SENCo
Miss	Sarah	Cain	Y4 Teacher (Birch) Computing Co-ordinator Website
Mrs	Claire	Cardiff	PT (2 days) Y3 Teacher (Alder) DT Co-ordinator
Miss	Christina	Dobbs	Y1 Elm Teacher English at KS1 Co-ordinator
Miss	Fiona	Kinsey	Y1 Oak Teacher History Co-ordinator
Mrs	Heather	Harper	Y2 Teacher (Rowan) PSHE Co-ordinator
Mrs	Emma	Crook	PT (2 days) Resource Teacher Dance/Drama Co-ordinator
Miss	Natalie	Jones	Y3 Teacher (Pine) Geography Co-ordinator
Miss	Andrea	Kirkman	Upper KS2 Co-ordinator Y6 (Willow) Teacher Y6 Transition Maths Co-ordinator
Mrs.	Susan	Mackenzie	Nursery Teacher Nursery Link Teacher English as an Additional Language (EAL) Co-ordinator Outdoor Environment Co-ordinator
Mrs.	Karen	Pickthall	Y5 (Maple) Teacher Gifted and Talented Co-ordinator
Mrs.	Catherine	Matthews	Reception (Fir) Teacher Music Co-ordinator ITT Co-ordinator
Mr	Gareth	Helsby	Y5 (Cedar) Teacher Temporary PE Co-ordinator

Miss	Rachael	Rice	Y6 (Chestnut) Teacher English at KS2 Co-ordinator
Miss	Gemma	Holcroft	PT (3 days) Resource Teacher Art Co-ordinator
Mrs	Karen	Critchley	HLTA E-Safety Lead PPA Cover (EYFS/KS1) School Governor
Mrs	Diane	Riley	Pastoral Mentor (PT - 4 Days) Attendance Officer School Council Guide Safeguarding Lead E-Safety Lead Defibrillator trained
Mr	Michael	Akehurst	Learning Assistant (SEN) (L2) After School Club Midday Supervisor (SEN)
Mrs	Suzanne	Austin	Learning Assistant (PT) (L2)
Mrs	Joanne	Barker	Learning Assistant (Reception - Fir)
Mrs	Karen	Bibby	Learning Assistant (SEN) (L2) Midday Supervisor Breakfast/After School Club First Aider
Miss	Margaret	Bromilow	Learning Assistant (SEN) (L2) Breakfast Club
Mrs	Suzanne	Coombe	Learning Assistant (PT) (SEN) (L2) Midday Supervisor Paediatric First Aid
Mrs	Michele	Cooney	Learning Assistant (L3) First Aid in the Workplace
Mrs	Paula	Crook	Learning Assistant (SEN)(L3) First Aid Co-ordinator First Aid in the Workplace Defibrillator trained
Mrs	Maria	Cummins	Learning Assistant (SEN) (L2) Paediatric First Aid Procurement Officer
Miss	Cheryl	Cunliffe	Learning Assistant (L3) Paediatric First Aid Defibrillator trained
Mrs	Sheena	Drury	Learning Assistant (L3) Before/After School Club Deputy Manager Paediatric First Aider Defibrillator trained Y6 Assessment Co-ordinator

			Food Hygiene
Mrs	Paula	Eden	PT (3 days) Learning Assistant (SEN) (L3) Paediatric First Aid Midday Supervisor
Miss	Corrine	Edwards	Learning Assistant (SEN) (L2) Midday Supervisor
Mrs	Carole	Greenall	Learning Assistant (SEN) (L2) Midday Supervisor Paediatric First Aider
Mrs	Jane	Hackett	Learning Assistant (SEN) (L2) Manager Breakfast/After School Club First Aider Midday Supervisor (SEN) First Aid in the Workplace Defibrillator trained
Miss	Liza	Howard	Learning Assistant (SEN) (L3) Paediatric First Aid
Mrs	Sarah	Kirkham	Learning Assistant (SEN) (L2) Paediatric First Aid Midday Supervisor (SEN)
Mrs	Alison	Murphy	Learning Assistant (L2) (PT - 4 Days) Paediatric First Aid
Mrs	Emma	Pickering	Learning Assistant (SEN) (L2) (PT - am) Midday Supervisor
Mrs	Andrea	Roberts	Learning Assistant (SEN) (L2) Midday Supervisor Paediatric First Aid Defibrillator trained
Mrs	Michelle	Ruddock	Learning Assistant (PT - am) (SEN) (L2) Midday Supervisor Paediatric First Aid
Miss	Bethany	Sharrock	Learning Assistant (SEN) (L2) Breakfast/After School Club Midday Supervisor
Mrs	Hayley	Smith	Learning Assistant (PT - pm) Midday Supervisor
Mrs	Julie	Sumner	Learning Assistant (Beech) (SEN) (L2)
Miss	Jodie	Tynan	Learning Assistant (SEN) (L2) Midday Supervisor (SEN) Breakfast/After School Club Paediatric First Aid
Mrs	Bernadette	Wilson	Learning Assistant (PT - 4 ½ days) (L2) Midday Supervisor First Aid in the Workplace Defibrillator trained Paediatric First Aid
Mrs	Emma	Barrow	Office Manager Clerk to Governing Body

Mrs	Melissa	Lees	Attendance Officer Clerical Assistant
Mrs	Joanne	Kelly	Caretaker
Miss	Karen	Schultz	Cleaning Staff
Mrs	Jan	Appleton	Cleaning Staff
Mrs	Wendy	Carney	Cleaning Staff Midday Supervisor
Mrs	Samantha	Cross	Cleaning Staff
Mrs	Susan	Byrom	Midday Supervisor First Aider
Mrs	Michelle	Higginson	Midday Supervisor After School Club
Mrs	Karen	Maloney	Midday Supervisor
Ms	Teresa	McClurg	Midday Supervisor
Mrs	Sandra	Woodward	Midday supervisor After School Club
Mrs.	Sarah	Tomney	After School Club