

Eccleston Mere Primary School
Before and After School (EMUS) Club Booking Form

Telephone: 07423676048



Form A – block booking for the forthcoming half term

Please TICK your session booking requirements from 05.09.18 – 19.10.18

Child's Name	Class	Child's Name	Class

Week Beginning	Monday		Tuesday		Wednesday		Thursday		Friday	
	BC	ASC	BC	ASC	BC	ASC	BC	ASC	BC	ASC
3.09.18										
10.09.18										
17.09.18										
24.09.18										
1.10.18										
8.10.18										
15.10.18										
TOTAL										

- Parents who require regular before and after school club sessions should book these in advance of each half term period on this form.
- Any subsequent changes to sessions must be notified 24 hours before the session.
- Parents with emergency requests or where the relevant notice cannot be given should contact the club on the specified mobile number only – 07423676048 – between 7.30 am – 9.00 am and 3.00pm – 6.00 pm.
- Any emergency requests or requests to vary pre-booked sessions will be considered by the staff and places offered if possible, taking into account staffing levels and number of pre-booked children for the session in question.

Before School Club	7.50am – 8.50am
After School Club	3.30pm – 5.30pm
Penalty Fees	Penalty Fees - £5 for every 5 minutes of lateness (after 5.30 pm). We must stress that the school and grounds are closed promptly so children MUST be collected by 5.30 pm.

- Fees will be charged weekly, retrospectively, based on actual sessions used.
- Fees are to be paid for in advance.

Parent/Carer Signature/s

Date: